



Statement of Work

For

General Materials or Services

Title: Inspection of Hanford Site Towers

Date: 5/31/2022

Revision Number: 0

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Table of Contents

1 INTRODUCTION / BACKGROUND 4

 1.1 OBJECTIVE 4

 1.2 DESCRIPTION OF WORK – GENERAL..... 4

 1.3 DESCRIPTION OF WORK – SPECIFIC 5

2 DELIVERABLES/SUBMITTALS..... 5

 2.1 Deliverables 5

 2.2 Submittals 8

3 PLACE OF PERFORMANCE 8

 3.1 Onsite Work Location/Potential Access Requirements 8

 3.2 Site Access And Work Hours 9

 3.3 Badging..... 9

4 REQUIREMENTS..... 9

 4.1 Engineering Requirements..... 9

 4.2 Environmental, Safety, and Health Requirements 9

 4.3 Quality Assurance Requirements..... 11

5 ACCEPTANCE CRITERIA 11

6 CONFIGURATION MANAGEMENT 11

 6.1 Configuration Management Requirements 11

 6.2 Applicable Standards 11

 6.3 Verification/Hold Points 11

7 QUALIFICATIONS 11

8 SPECIAL REQUIREMENTS..... 12

 8.1 Training..... 12

 8.2 Use of Government Vehicles 13

 8.3 Government Property..... 13

 8.4 Hanford System Access Requirements 13

 8.5 Electrical Components 13

 8.6 Section 508 of Rehabilitation Act Applicability..... 13

9 ACCESS AUTHORIZATION/CLEARANCE REQUIREMENTS..... 15

10 MEETINGS 15

 10.1 Meetings..... 15

11 INTERFACE/NOTIFICATIONS 16

12 APPENDICES 17



1 INTRODUCTION / BACKGROUND

As a Prime Contractor to the U.S. Department of Energy, Hanford Mission Integration Solutions (HMIS) is responsible for providing direct support to the DOE-RL and its contractors with cost effective infrastructure and site services integral and necessary to accomplish the Hanford Site environmental cleanup mission.

HMIS is responsible for the periodic inspections of Towers on the Hanford Site.

1.1 OBJECTIVE

HMIS requires the services of an experienced subcontractor to provide tower inspection services for towers on the Hanford Site.

1.2 DESCRIPTION OF WORK – GENERAL

The subcontractor shall provide technically qualified resources that work as a part of a team under the direct oversight of HMIS. The subcontractor shall furnish all necessary labor, technical and professional services, supervision, materials, tools, equipment, consumables, and payment of any applicable taxes to perform all operations necessary and required to perform the scope as directed by HMIS

Unless otherwise approved, the subcontractor shall work in accordance with HMIS subcontract requirements, operating policies and procedures and shall be responsible for execution of the work in accordance with the quality standards and requirements specified for assigned project and facility.

HMIS organizations responsible for maintaining or operating towers include: Hanford Meteorological Station (HMS), Telecommunications, and Safeguards and Security. It is expected this Statement of Work (SOW) will encompass a multi-year tower inspection effort.

Work releases will be grouped and defined by the responsible organization and prioritization of tower inspections. Invoicing for this SOW will be by Tower Owner. (i.e. a separate invoice for each defined owner).



1.3 DESCRIPTION OF WORK – SPECIFIC

Subcontractor will perform tower inspections/structural analysis as described in the table and description below.

Tower inspection reports will include as a minimum: documentation consistent with the approved outline, completed appendices, photographs, field notes, cultural awareness training (as appropriate) and copies of all permits, pre-job brief notes. The report may have a suggested outline in accordance with HMIS-STD-ENG-60804(Appendix D).

Provide a structural analysis (including wind, ice, and seismic load) of towers based on the existing foundation, tower structure, guy lines as appropriate, and all appurtenances. This analysis will be performed consistent with the requirements of the TIA-222-H standard, “Structural Standard for Antenna Supporting Structures and Antennas.” Report to list analysis results and applicable recommendations including a description of any physical modifications that should be pursued. All tower structural analyses shall be stamped by a Structural Engineer licensed in the state of Washington.

Provide an inspection and structural analysis of the vertical lifeline, steps rungs, ladders, and all attachments as applicable to the selected towers listed in section 2.1.

Tower assessment will be limited to visual observations. Foundations and grounding systems comments will be limited to the exposed surfaces unless specifically authorized in the pre-inspection briefing after consultation with Cultural Awareness personnel. In addition to structural data, Subcontractor will observe the integrity of the antenna fittings, cable connector weatherproofing, wave guide cushions, grounding, etc. Copies of field notes and photographs will be provided by the Subcontractor.

HMIS will be notified immediately of any defect on the towers that jeopardizes personnel safety or the structural integrity of the tower.

Drones will not be permitted.

2 DELIVERABLES/SUBMITTALS

2.1 Deliverables

Will deliverables be required to be furnished by the Subcontractor: Yes- For any work performed on the Hanford Site or any HMIS controlled facility, the provisions of the On-Site Services shall apply to the subcontract personnel



A separate inspections report for each tower will be submitted, reviewed by HMIS and approved.

If deliverables are required, the specific deliverables, dates for completion, reviews, etc., are as follows:

There will be 4 separate releases. Release 1 will be administrative in nature. Release 2 will be the communication Towers, Release 3 will be the HMS Towers, and Release 4 will be the Safeguards and Security towers. The details and towers of the releases are listed in Appendix A, Submittal Register.

Release 1

The following types of training are required:

1. HGET/HMISGET General Employee Training or Hanford Site Orientation.
2. Heat stress prevention and first aid – CBT (020193)
3. Portable Ladder Safety7 – CBT (044391)
4. Fall Hazard Recognition & Prevention (020147)
5. Fall Protection PFAS Users (020440)
6. Hanford Site Lockout/Tagout Training Overview – Initial
7. Aerial Lift Safety(043832)

Station Number	Tower or Station Name	Tower Type	Tower Height	Tower Inspection	Tower Structural Analysis	Vertical Lifeline, Step Bolts/Rungs, Ladder Inspection & Analysis
Release 2						
<i>Telecommunication Towers – Owner: Toby Greer</i>						
N/A	630	Self-Supported	30'	X	X	X
N/A	623B	Guyed-Wire	100'	X	X	X
N/A	676	Self-Supported	110'	X	X	X
	2702Z	Self-Supported	110'	X	X	X
N/A	3507	Self-Supported	110'	X	X	X
N/A	4790A	Self-Supported	110'	X	X	X
N/A	2506E4	Self-Supported	120'	X	X	X
N/A	506BA	Self-Supported	180'	X	X	X
Release 3						
<i>HMS Towers – Owner: Aaron Fergusson</i>						
29	100 K	Self-Supported	10'	X		
19	PF200W	Self-Supported	10'	X		
32	IDF/200E	Self-Supported	10'	X		
22	Pasco Airport	Self-Supported	30'	X		

1	Prosser Barricade	Guyed-Wire	30'	X		
2	EOC/ALE	Guyed-Wire	30'	X	X	
3	Army Loop	Guyed-Wire	30'	X		
4	Rattlesnake Springs	Guyed-Wire	30'	X	X	
5	Edna	Guyed-Wire	30'	X		
6	200E	Guyed-Wire	30'	X		
7	BWIP/200W	Guyed-Wire	30'	X		
8	Beverly	Guyed-Wire	30'	X		
10	Yakima Barricade	Guyed-Wire	30'	X		
12	Wye Barricade	Guyed-Wire	30'	X		
14	WRPS/Energy NW	Guyed-Wire	30'	X	X	
15	Franklin	Guyed-Wire	30'	X		
17	Ringold	Guyed-Wire	30'	X		
20	Rattlesnake Mountain	Guyed-Wire	30'	X	X	
23	Gable West	Guyed-Wire	30'	X	X	
24	100F	Guyed-Wire	30'	X		
25	Vernita	Guyed-Wire	30'	X		
27	Vista Kennewick	Guyed-Wire	30'	X	X	
30	HAMMER	Guyed-Wire	30'	X		
31	233S/200W	Guyed-Wire	30'	X	X	
9	FFTF	Guyed-Wire	200'	X	X	
13	100N	Guyed-Wire	200'	X	X	
11	300A	Guyed-Wire	200'	X	X	
21	HMS	Guyed-Wire	400'	X	X	

Release 4

Safeguards and Security Towers – Owner: Dave Daling

N/A	2727E	Self-Supported	25'	X		
N/A	CT-1	Self-Supported	40'	X	X	
N/A	CT-2	Self-Supported	40'	X	X	
N/A	CT-3	Self-Supported	40'	X	X	
N/A	CT-4	Self-Supported	40'	X	X	
N/A	CT-5	Self-Supported	40'	X	X	
N/A	2720EA	Self-Supported	60'	X	X	X
N/A	PTA-1	Self-Supported	70'	X	X	X
N/A	CT-6	Self-Supported	70'	X	X	
N/A	2721E	Self-Supported	110'	X	X	X

2.2 Submittals

If the SOW requires the submittal of Subcontractor Information, the following apply:

- The following items shall be submitted to the submittal e-mail address as indicated on. Appendix A, Submittal Register. The Subcontractor shall include the Contract Specialist and Buyer's Technical Representative (BTR) on the transmittal
- The Subcontractor submittals identified herein and summarized on the Submittal Register shall be submitted by the Subcontractor using the [Contractor Document Submittal Form \(CDSF\)](#)

See: <https://hmis.hanford.gov/page.cfm/SubcontractorForms/Construction>

- Subcontractor information shall be submitted in either hard copy or electronic format (If electronic, it must be viewable using either Microsoft® Windows®, Microsoft® Office, or Adobe® Acrobat® software).

3 PLACE OF PERFORMANCE

Will work be performed on the Hanford site: Yes- For any work performed on the Hanford Site or any HMIS controlled facility, the provisions of the On-Site Services shall apply to the subcontract personnel.

3.1 Onsite Work Location/Potential Access Requirements

The work locations will be spread across the Hanford site depending on the towers being inspected. BTR will coordinate tower access

Lay-down areas shall be limited to areas within the vicinity where work is to be performed, exact locations to be determined at the start of scope of work. Do not block access/egress into parking areas or roadways. All areas affected by temporary facilities and lay-down/storage areas shall be restored to pre-existing conditions prior to demobilizing from the job site.

Documents pertinent to the work, including Job Safety Analysis, work releases, pre-job briefings, permits, released drawings, specifications, etc. are required to be at the job site.

Drinking water and restrooms are not available at the job sites

Electric power is not available. If power is required, the Subcontractor shall notify the Buyer at least two weeks in advance.

First aid and emergency care facilities for first line and emergency medical attention are available at the Hanford Site Occupational Medical Contractor (HSOMC), located at 1979 Snyder in Richland or 2719WD in the 200 West Area. For after hours or immediate response call 911 on a plant phone or 373-0911 on a cell phone. The Subcontractor may self-treat employees for minor first aid injuries. Where an



employee has a medical condition that requires treatment from a medical specialist, the Subcontractor must take the employee to HSOMC for evaluation and treatment. Seller shall have cell phones available at the job site and provide cell phone numbers to HMIS BTR and Safety professionals.

3.2 Site Access And Work Hours

Hanford personnel at the Hanford Site work a standard 4/10 schedule. The standard work week consist of ten (10) hours of work between 6:00 a.m. and 4:30 p.m. with one-half hour designated as an unpaid period for lunch, Monday through Thursday.

Work performed outside normal operating hours shall be coordinated and/or approved through the BTR and/or the Contract Specialist prior to performing the work.

3.3 Badging

For any on-site work, see On-Site Services Special Provisions for details. The subcontractor shall wear a Buyer issued security badge identifying themselves. A minimum of two (2) working days advance notice is needed for site badging. Subcontractor employees will be required to submit to vehicle searches and not personally carry or transport certain prohibited articles.

4 REQUIREMENTS

The requirements listed below are to identify specific standards the subcontractor and subcontractor personnel will be obligated to work to in support of this statement of work.

4.1 Engineering Requirements

Engineering requirements applicable: No

4.2 Environmental, Safety, and Health Requirements

The Subcontractor shall perform work safely, in a manner that ensures adequate protection for employees, the public, and the environment, and shall be accountable for the safe performance of work. The Subcontractor shall comply with and assist the Buyer in complying with environmental and safety requirements of all applicable laws, regulations, and directives.

The subcontractor shall exercise a degree of care commensurate with the work and the associated hazards. The Subcontractor shall ensure that management of environmental and safety functions and activities is an integral and visible part of the Subcontractor's work planning and execution processes. As a



minimum, the Subcontractor shall:

- Thoroughly review the defined scope of work;
- Identify hazards and environmental and safety requirements;
- Analyze hazards and implement controls;
- Perform work within controls; and
- Provide feedback on adequacy of controls and continue to improve safety management.

The Subcontractor shall flow down all environmental and safety requirements to the lowest tier Subcontractor performing work on the Hanford site commensurate with the risk and complexity of the work.

Prior to start of work the Subcontractor shall work with the HMIS BTR to do a Job Hazard Analysis (JHA).

All Subcontractor and sub-tier employees shall have completed OSHA Hazard Communication training that meets the requirements of [HMIS-PRO-SP-13299](#), *Hazard Communication*. See [HMIS-PRO-SP-10468](#), *Chemical Management Process*, for more information.

Subcontractors and its lower-tier subcontractors shall be responsible to complete an Employee Job Task Analysis (EJTA) in accordance with [HMIS-PRO-SP-11058](#) for any of the following situations:

- For any subcontractor employee who will be on the Hanford Site for more than 30 days in a year.
- For any subcontractor employee who may potentially be exposed to hazards (e.g. radiological, beryllium, hazardous wastes, noise) while performing in accordance with the subcontract statement of work.
- For any subcontractor employee enrolled in a medical or exposure monitoring program required by 10 CFR 851, and/or any other applicable federal, state or local regulation or other obligation.

If any of the above conditions are met, the Subcontractor and its lower-tier subcontractor employee is to have a current approved EJTA prior to that employee beginning work on the Hanford Site.

Buyer's Safety and Health Procedures are available on the internet at <https://hmis.hanford.gov/page.cfm/SubcontractorForms/Construction>. The documents on this site are kept current and are available for Subcontractors and lower-tier Subcontractor use.

- Fall Protection Work Permit will be required prior to inspecting any towers.



- Personnel will use the Personal Protective Equipment listed below as a minimum:
 1. Use properly connected full-body harness at all times.
 2. Ground man and operator of JLGs/aerial lifts must wear head protection: ANSI/ISA Z89, Class G, provides limited voltage protection.
 3. Ground man must wear head protection: ANSI/ISA Z89, Class G, provides limited voltage protection.

Unique or specific requirements: **No**

4.3 Quality Assurance Requirements

The work activities for this Statement of Work (SOW) has been designated as a Quality Level F - Q Level 3 - GS. The subcontractor shall be responsible for performing quality workmanship and shall conduct the quality control measures necessary to ensure work conforms to referenced codes and standards, and other requirements defined in this SOW.

5 ACCEPTANCE CRITERIA

Each inspection report will be reviewed and approved by the appropriate HMIS personnel. If changes are required to be made, the report will be sent back to the inspector for revision and resubmittal.

6 CONFIGURATION MANAGEMENT

6.1 Configuration Management Requirements

There are no specific Configuration Management requirements applicable to this SOW.

6.2 Applicable Standards

TIA-222-H standard, "Structural Standard for Antenna Supporting Structures and Antennas."

7 QUALIFICATIONS

The Subcontractor shall ensure that its personnel meet and maintain the appropriate training, qualifications, and certification requirements to perform the work as specified in this SOW. The subcontractor is expected to provide appropriately trained and qualified staff to perform the type of work associate with their work at the Hanford site. Additionally, the subcontractor shall perform work in



accordance with the specifications, exhibits, and other documents, which made by reference, are a part of the SOW.

- Personnel performing tower inspections shall have an engineering degree and a minimum of 10 years' experience,
- Engineering personnel performing calculations shall possess a Professional Engineer's license. PE stamps as required for calculations and structural analyses.
- Personnel that will be climbing HMIS towers shall be qualified in accordance with National Association of Tower Erectors Climber Training Standard, ANSI/ASSE Z359.2, or equivalent.
- At least one subcontractor employee will complete the Competent Person for Fall Protection Qualification Card – Course #11006

In addition to the above, the Subcontractor shall provide qualified personnel throughout the period of performance of the Subcontract.. Subcontractor shall be responsible for ensuring its personnel meet and/or maintain current and valid training requirements, certifications and are fully capable to complete the duties described through the entirety of the Subcontract period of performance.

8 SPECIAL REQUIREMENTS

8.1 Training

Release 1:

The following types of training are required:

1. HGET/HMISGET General Employee Training or Hanford Site Orientation.
2. Heat stress prevention and first aid – CBT (020193)
3. Portable Ladder Safety7 – CBT (044391)
4. Fall Hazard Recognition & Prevention (020147)
5. Fall Protection PFAS Users (020440)
6. Hanford Site Lockout/Tagout Training Overview – Initial
7. Aerial Lift Safety(043832)



The subcontractor shall maintain training records for their personnel and ensure all required training is completed prior to work. Additionally, as soon as practical after award, the subcontractor shall submit a badge request for personnel required under the various releases so that they may be scheduled for training and medical evaluation so that crews will be eligible for work on site. The badging request is required, because without it an HID# cannot be assigned, and therefore training and medical evaluations cannot be easily coordinated and scheduled.

8.2 Use of Government Vehicles

There is no anticipated need for any Subcontractor employees to use a Government-furnished vehicle in the performance of this statement of work. The Subcontractor's employees, therefore, are specifically prohibited from driving any Government-furnished vehicles under the performance of this statement of work unless this statement of work is formally so modified by the parties and the employee(s) will present a valid driver's license to the BTR for review.

8.3 Government Property

Government Property is not anticipated to be furnished to or acquired by Subcontractor under this SOW.

8.4 Hanford System Access Requirements

- Not Applicable

8.5 Electrical Components

- Not Applicable

8.6 Section 508 of Rehabilitation Act Applicability

- Not Applicable

8.7 Fire Hazards

Notify and obtain concurrence from the Hanford Fire Department's on-duty Battalion Chief (509-373-3856 or 373-2745) before any activity involving off-road vehicle use and/or travel when the fire damage is VERY HIGH or EXTREME. Refer to the Hanford Intranet Home Page for the current Hanford Fire Danger. Clicking on the Fire Danger icon will provide additional information, definitions of off-road activities, and pertinent requirements. Seller to contact BTR or tower owner representative if Hanford Home Page cannot be accessed.

Refer to Appendix B of this SOW for the Fire Marshal's Advisory Bulletin for off-road vehicle use and travel.



8.8 Outage Requests

The Subcontractor shall provide five (5) days advance notice for systems requiring an outage or lockout/tagout for the control of hazardous energy. MSA shall act as the Controlling Organization for all Lockout/Tagout operations.

8.9 Rodent/Bird Contamination/Feces

Rodent/bird contamination/feces may be encountered on instrument or anywhere on tower. In areas less than 2 square feet, rodent/bird contamination/feces may be cleaned up by the vendor using NABC Disinfectant Bathroom Cleaner or equivalent, OTHERWISE contact Biological Controls at 376-5128 to perform cleaning.

8.10 Remote Locations

Based on the risk associated with the work activities being performed a minimum of two employees shall be assigned when performing remote location, unless assignment of a single individual is mutually agreed upon by employee, supervision and safety.

Supervisor will contact employees in locations when emergency notification may not be heard.

8.11 Cultural Awareness

The cultural considerations that are required for the various tower locations are defined below. Contact K.M. Mendez at 376-1013 for a cultural awareness review to confirm requirements for training, restrictions on site access, tribal notifications, conduct and overview of site activities, etc. If the tower is **not a meteorological** tower, then contact K.M. Mendez to identify required briefings and controls.

Tower inspections, as defined in this SOW, are considered a maintenance activity and would not require a cultural resource review. Personnel, vehicles, and support equipment must remain on existing roads or gravel pads around the towers. Off-road driving is prohibited.

No ground disturbing activities associated with tower inspections are allowed under this revision of the SOW without the written (email) concurrence from the BTR. This includes “minor” ground disturbance such as scraping the ground to expose buried guy anchors or similar activities. There are some sites where ground disturbing activities won’t be allowed without a cultural review. This will be discussed during prejob briefings and decisions documented by email. These decisions will be coordinated with K.M. Mendez at 376-1013.

Several towers are located in areas identified by the cultural resources program as a sensitive area. The cultural considerations that are required for non-ground disturbing, maintenance activities at the various tower locations are defined below. At least 7 days before starting work on any of the towers listed below, contact K.M. Mendez at 376-1013 to confirm requirements for cultural awareness training, access restrictions, tribal notifications, conduct an overview of site activities, etc. If working on a **meteorological** tower and it is not on the list below, then no



cultural awareness requirements apply. If the tower is **not a meteorological** tower, then contact K.M. Mendez to identify required briefings and controls.

TOWER	CONTROLS
2 EOC	Cultural Awareness Training required. Tribal representatives will be notified of scheduled activities to allow for Tribal monitoring and to avoid conflict with religious or ceremonial activities.
4 RSPG	Cultural Awareness Training required.
5 EDNA	Cultural Awareness Training required.
20 RMTN	Cultural Awareness Training required. Tribal representatives will be notified of scheduled activities to allow for Tribal monitoring and to avoid conflict with religious or ceremonial activities.
25 VERN	Cultural Awareness Training required.

Ecological Awareness

HMIS-2106455 documents ecological reviews and clearances for a number of meteorological tower locations. See Appendix C.

9 ACCESS AUTHORIZATION/CLEARANCE REQUIREMENTS

The scope of work will not require access authorization (security clearance).

10 MEETINGS

10.1 Meetings

After subcontract award, the subcontractor shall participate in a Project Kickoff Meeting, which may be a conference call, an internet meeting, or a meeting to be held at HMIS Site. The time, date, and agenda for the meeting will be provided to the subcontractor by HMIS.

The subcontractor shall interface with various HMIS (and other) organizations through HMIS’s Contract Specialist (or designated BTR for in-scope work), as required, or at points and frequency determined by the Contract Specialist. The person or persons designated by the subcontractor to attend all meetings shall



have all required authority to make decisions and commit subcontractor to technical decisions made during meetings.

HMIS will issue meeting notices and prepare an agenda and minutes for each meeting addressed in this Section. When applicable, minutes will identify action items, assigned actionees, and due dates.

11 INTERFACE/NOTIFICATIONS

A. A BTR will be designated for the subcontract/ subcontract release.

B. Designation of BTR

The BTR is responsible for monitoring and providing technical guidance for this subcontract and should be contacted regarding questions or problems of a technical nature. The BTR is also responsible for appropriate surveillance of the subcontractor's representative while on site. In no event, however, will an understanding or agreement, modification, change order, or any deviation from the terms of this subcontract be effective or binding upon HMIS unless formalized by proper subcontract documents executed by the Contract Specialist prior to completion of this subcontract. On all matters that pertain to the subcontract terms, the subcontractor shall contact the Contract Specialist specified within this subcontract. When in the opinion of the subcontractor, the BTR requests or directs efforts outside the existing scope of the subcontract; the subcontractor shall promptly notify the Contract Specialist in writing. The BTR does not possess any explicit, apparent or implied authority to modify the subcontract. No action should be taken until the Contract Specialist makes a determination and/or modifies the contract.

C. The work will be inspected daily/periodically by the BTR.

D. The subcontractor shall immediately notify the field Contract Release BTR (who will contact HMIS Safety) of any injuries or incidents; to include damage to subcontractor-owned property or equipment. The subcontractor will follow this up within 24 hours with a written explanation to the Contract Specialist of the occurrence.

E. In the event that there is an abnormal or unusual situation associated with this contract work scope, the subcontractor is to immediately contact the BTR. If, after several attempts, the subcontractor is unable to contact either the BTR or the Contract Specialist, the Contractor is to contact HMIS Occurrence Notification Center at (509) 376-2900, which is available 24 hours a day, seven days a week, and provide them with: Contract Number, Contract Specialist's name, BTR's name and a short summary of the abnormal or unusual situation. If after making contact with HMIS, the subcontractor is advised to suspend activities, the subcontractor is not to proceed until such direction to proceed has been expressly issued by the Contract Specialist. If there is an emergency situation, the subcontractor is to make the appropriate immediate emergency call to 911 or 373-0911 for cell phones and then make the notifications to HMIS as set forth herein.

F. Prior to work in the field, subcontractor shall ensure each employee has been cleared by HMIS and verify all training is complete in accordance with this statement of work

G. Notify and obtain concurrence from the Hanford Fire Department's on-duty Battalion Chief (509-373-3856 or 373-2745) before any activity involving off-road vehicle use and/or travel when the fire damage is VERY HIGH or EXTREME. Refer to the Hanford Intranet Home Page for the current Hanford Fire Danger. Clicking on the Fire Danger icon will provide additional information, definitions of off-road activities, and pertinent requirements. Seller to contact BTR or tower owner representative if Hanford Home Page cannot be accessed.



Refer to Appendix B of this SOW for the Fire Marshal's Advisory Bulletin for off-road vehicle use and travel.

12 APPENDICES

Appendix A: Submittal Register

Appendix B: Fire Marshall Advisory Bulletin

Appendix C: HMIS-2106455 Ecological Clearance Review.

Appendix D: HMIS-STD-ENG-60804 HMIS Tower Inspections