



March 21, 2023

Dear Offeror:

ADDENDUM NUMBER 004

SOLICITATION NUMBER: 361584 – Inspection of Hanford Site Towers

Hanford Mission Integration Solutions, LLC. (HMIS) hereby amends Solicitation No 361584.

Solicitation:

1. **Q:** Scope of Work Section 2.2 Submittals – Will the BTR remain constant? Who will be the BTR?
A: Historically, the BTR remains constant. If the BTR changes, the change will be captured in a modification. Once the Subcontract is awarded, the BTR will be identified in the award.
2. **Q:** Scope of Work Section 6.3 – Section 6.3 is listed in the table of contents, but content is missing. Is this correct?
A: There is no section 6.3 and is a typo.
3. **Q:** Scope of Work Section 7 Qualifications – During the pre-bid conference, there was a question surrounding the certification level of the Engineer. Bullet 2 states “Engineering personnel performing calculations shall possess a Professional Engineer’s license. PE stamps as required for calculations and structural analyses.” Is HMIS changing the SOW to reflect a different level of qualification?
A: The calculation must be stamped by a Structural Engineer (SE) licensed in Washington per Section 1.3.
4. **Q:** Submittal Register (Attachment 2) – There is a reference under Column 7: Per Schedule (submittal 3), can you please provide more detail to this reference?
A: Submittal 3 is the “Project Schedule”. In the schedule you will state when you plan to inspect the tower and when the report will be submitted for review.
5. **Q:** Fire Marshall Bulletin (Attachment 3) – Other than ensuring we comply with the procedure, will the BTR have the required supplies and communication tools?
A: No, the BTR will make notification with Fire Marshall office. Each vehicle will need to provide its own equipment. Only when vegetation is touching the undercarriage of a truck or very high fire dangers, does one need to have the tools. Driving on a gravel road does not count as off road.
6. **Q:** ECO Letter (Attachment 4) – “Project Description” states mowing and cutting, spreading of gravel, and leveling/grading. Please confirm this is NOT a part of this project.
A: There is no mowing, cutting or gravel work; only the tower inspection. This is a generic letter indicating that great care should be taken around the native vegetation and not to disturb if possible.
7. **Q:** If question 6 above, is confirmed, please note when this work is to be completed in relation to this SOW.
A: It is unknown if or when any mowing or gravel work will be done, which is why the Tower Inspection Schedule is needed.
8. **Q:** HMIS-STD-ENG-60804 (Attachment 5) – Section 3.2 Work Scope Definition Subsection B says, during the pre-bid conference a request was made to have the history of inspections. It is clear in this section that

those records should be released for comparison to remain compliant with this sub-section. Will these previous inspection reports be released?

A: Previous reports will not be made available.

9. Q: HMIS-STD-ENG-60804 (Attachment 5) – Section 3.2 Work Scope Definition Subsection E, Will HMIS supply an event history for review since the last inspection?

A: No

10. Q: During the pre-bid conference it was stated that one of the tower owners, Aaron Fergusson lost funding to support the project. Based on this announcement, Roger was planning to have the timeline adjusted from April 3, 2023, through September 2023 to April 3, 2023, through September 2024.

A: There will be an option year that can be exercised if needed. Period of Performance dates and Option Year dates will be confirmed in the award document.

11. Q: The RFP requires a project plan as a part of the submission, however, during the conference, it was stated that a project plan would be negotiated between parties. Please confirm.

A: Please provide a project schedule knowing that it is flexible and can be changed as needed.

12. Q: During the pre-bid conference it was asked if there would be any exception to the Monday through Friday 06:00 to 16:30 hours of operation as some of the sites may have extended travel times. If allowed, we want to ensure that exceptions are captured in the RFP and SOW.

A: Unfortunately, there will not be exceptions allowed.

13. Q: Is it correct that the Engineer of Record can be present and is NOT required to specifically climb the structures being evaluated?

A: The EOR are not required to climb the tower, but it is up to the Engineer.

14. Clarification Statement: Section 1.3 of the SOW states “list analysis results and applicable recommendations including description of any physical modifications that are to be pursued”. The intent of this statement was to properly identify tower deficiencies (for maintenance condition only) during inspection and provide the appropriate recommendations.

15. Q: What is the expected duration of the required training listed under Release 1 (i.e., can Release 1 be completed in one 40-hour work week)?

A:

Training	Type of Class	Hours to Complete
HGET	Computer Based	4
Heat Stress Prevention and First Aid- CBT 020193	Computer Based	1
Portable Ladder Safety – CBT 044391	Computer Based	1
Fall Hazard Recognition & Prevention – 020147	Instructor Led	3
Fall Protection PFAS Users – 020440	Instructor Led	8
Hanford Site Lockout/Tagout Training Overview	Instructor Led	8
Total Training Hours		25

16. Q: Are the other required training listed in the SOW, included in part of Release 1?

1. All subcontractor and sub-tier employees shall have completed OSHA Hazard Communication training that meets the requirements of HMIS-PRO-SP-13299, Hazard Communication. See HMIS-PRO-SP10468, Chemical Management Process
2. At Least one subcontractor employee will complete the Competent Person for Fall Protection Qualification Card – Course #11006
3. Cultural Awareness Training required.

A: Q.1 – If no chemicals are being used, then this requirement is not required

Q.2- This is a form that has to be filled out by whomever you deem to be your competent person. This needs to be signed off by another competent person from HMIS. Our Safety Professional will sign off on this once the training is complete and the form filled out and submitted. The form is A-6005-674.

Q.3-The BTR will use the required project schedule and will communicate with the Environmental group for any training required. Cultural awareness is not required for all towers. For towers that require this training, the BTR or the ECO will discuss with the subcontractor prior to inspection.

17. Q: Now that aerial lifts will not be required, will aerial lift safety course (04832) be required?

A: No

18. Q: Which training courses are available online and which are required to be taken on-site?

A: See answer to question 15.

19. Q: Who performs the required medical evaluations and where are the medical evaluations performed?

A: No medical evaluation will be required.

20. Q: Is the Excel version of Exhibit no. 001 Firm Fixed Price Proposal Breakdown available?

A: Excel file was sent in via email on March 14, 2023, to Solicitors.

21. Q: Will Employment Eligibility Verification (E-Verify) be required if the company is comprised of partners with no actual employees?

A: This clause is required for all awards exceeding \$3,500.00 and this subcontract is anticipated being awarded at or above that amount.

22. Q: Personnel performing tower inspections shall have an engineering degree and minimum of 10 years' experience (under SOW qualifications). Please confirm that qualified personnel will climb the towers not just stand on the ground. At least for the towers that are deemed climbable. Anyone climbing a tower should also be a certified qualified tower climber. A minimum of tow climbers on-site should also be required.

A: The Engineer of Record are not required to climb the tower but can if they would like.

23. Q: There are two towers in the attachment document lists with a "PFP" acronym shown:

- a. Attachment 4, Appendix C, Number & Name "19 PFP"
- b. Attachment 5, Appendix D, Tower 2702Z, "Location 200W PFP"

Are the "PFP" towers in the vicinity of the former Plutonium Finishing Plant and if so are they in a radiological hazard zone?

A: The area is outside radiological hazard zone.

24. Q: Are any structures in a radiological hazard zone such as would require Radiation Technician escorts or special training not listed in the RFP?

A: No

25. Q: Are there any towers for which escorts will be required such as for electrical safety, cultural or environmental concerns?

A: No

26. Q: At the pre-bid meeting, there was discussion regarding Hanford's standard 4/10 work schedule to the effect of whether it would be possible to work longer days and more days per week, without a clear resolution. Shall proposals be based on the standard Hanford work schedule as stated in SOW Section 3.2?

3.2 Site Access and Work Hours

Hanford personnel at the Hanford Site work a standard 4/10 schedule. The standard work week consist of ten (10) hours of work between 6:00 a.m. and 4:30 p.m. with one-half hour designated as an unpaid period for lunch, Monday through Thursday.

A: Work will be performed based on the 4/10 schedule.

27. Q: Please advise if tower inspection crews will be able to proceed directly to work sites in the morning to begin work without preliminary meetings with HMIS field safety personnel at their offices to discuss daily work plans and safety considerations. Will there be a Construction Manager assigned to this project?

A: A Construction Manager will not be assigned to this project. Based on the project schedule, HMIS will have the appropriate pre-job briefing on safety, etc.

28. Q: If field work is restricted for reasons beyond our control such as fire hazard, high wind, heat, or various other Hanford Reservation safety related matters, will it be possible to claim reimbursement for lost time and possible mobilization/demobilization expenses?

A: Per Section 7.3 Equitable Adjustments in the HMIS General Provisions Firm Fixed Price, Attachment 7 of the RFP covers this.

29. Q: Are any towers constructed in whole or in part using wood poles? If yes, which ones and what is the nature of construction, e.g., monopole, H-frame, wood guy pole?

A: All towers are steel structure. Guys and free standing.

30. Q: In the Statement of Work, it mentions that tower inspections will be completed by a Professional Engineer (PE). Does this include a PE to perform the actual climbing inspections?

A: Engineer of Record is not required to climb the tower but may if they prefer.

31. Q: In section 3.1 it states, "BTR will coordinate tower access". In section 8.11 it refers to the contractor arranging tower access. Please clarify.

A: BTR will coordinate access.

32. Q: Has HMIS arranged access to the antenna (roof access) of the tower located at the airport?

A: Tower is touching the airport fence. Inspection can be done from outside. No special permission is required.

33. Q: HMIS has specified specific training modules. We understand that some of the modules can be completed online prior to arriving at the Hanford site. How many days will the other training modules take to complete.

A: See the answer to question 15 above.

34. Q: In section 1.2 it states that the SOW will encompass a multi-year tower inspection effort. In another section of the documents provided it states length of contract is April-September. We understand that due to HMIS budget issues and other Hanford site factors beyond our control, work may extend beyond September 2023 and into 2024. Please confirm the contract will be extended due to such circumstance.

A: Please see answer to question 10 above.

35. Q: Why are drones not permitted for this project?

A: Drones are not allowed on-site due to security reasons.

Proposals are to be prepared in accordance with the instructions and conditions set forth herein. Proposals are to be received by **12:00 P.M., PST on April 5, 2023.**

All questions are to be directed to the Contract Specialist. All proposals are subject to the terms and conditions set forth herein. Any exceptions, deviations, or omissions may be grounds for rejection of proposals submitted.

HMIS looks forward to your response.

Thank you,

Mari B. Clark

Contract Specialist

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